**RULES AND REGULATIONS**

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| 1: | Name of the Association: | **YUVA CARE WELFARE SOCIETY** |
| 2: | Location and full address: | DO-NO: 1-2-54/A  KOTA GADDA STREET,  1ST WARD,  GIDDALUR, 523357  PRAKASAM Dt |
| 3: | Area of operation: | ANDHRA PRADESH |

MEMBERSHIP: Any citizen of India, who has completed 18 years of age, is eligible to be a member of the society irrespective of caste creed or community to enrollee him/her as a member and shell pay Rs 100/- as annual subscription.

The executive committee has to scrutinize the eligibility of the membership and may refuse his membership if they are not satisfied with his habits and the social status and background of any member seeking admission in to the society.

4. GENERAL BODY

(i)Annual General Body will meet once in a year i.e. in the Month of JANUARY and whenever necessary in emergency.

(ii) FUNCTIONS:

a) To pass the budget for the ensuing year and approve expenditure statement of previous year.

b) To approve the reports of the activities of Society.

c) To elect the Executive Committee.

**President**

5.i) ii) EXECUTIVE COMMITTEE (EC): shall consist of Seven (7 ) members and out of them, the following office bearers shall be elected by the EC viz.,

**President, General Secretary, Joint Secretary and Treasurer and 2 Executive Committee Members.**

The members of the Executive Committee (Governing Body) shall be duty bound to attest the signatures of all the members of newly elected Executive Committee and to see that the said signatures of the outgoing Governing Body tally with the annual list as filed with the Register of Societies before 15 days of the succeeding month in which elections were held.

**FUNCTIONS OF THE EXECUTIVE BODY AND OFFICE BEARERS**

1. PRESIDENT:- He Presides over all the meeting of the both General Body and Executive Committee, he case his vote in case of tie .He can supervise all the branches of the society. He /she shell operate bank account jointly with treasurer.

2. Vice PRESIDENT:- He shall assist the president in discharging his duties in the absence of the President he shall perform the duty of the President as entrusted by him.

3. SECRETARY: - He is the their Executive Office of the society and custodian to all records relating to the society and correspondent on behalf of the society. He has to take on records of all minutes of the society to conveyed both the bodies of the society with the permission of the President. He guide the treasurer in preparing the budget and expenditure statement of the society.

4. JOINT SECRETARY: - He has to do the work entrusted by the executive committee. He has to assist the Secretary in discharging his duties, in the absence of the secretary; he can perform the duties of the secretary.

**President**

5. TREASURER: - He is responsible for all-financial transactions and funds of the society. He has to maintain accounts properly along with the vouchers he has to prepare the accounts of the society jointly with the Secretary or President.

6. OFFICE BEARERS: - they are the responsible person to attend to such activities of the Society Which the Executive Committee entrust to them.

7. QUORUM: - Half of the total members for General Body Meeting and ¼ for Executive Committee Meeting.

8. Funds : - The funds shall be spent only for the attachment of the objects of the society and no portion thereof shall be paid or transferred directly or indirectly to any of the members through any means,

The society may raise funds on any of the following sources

* By means of national & international donations
* Loans from different agencies
* Funds, grants, margin moneys & subsidies can be received from state or central governments & agencies & corporations.

9. Amendments: - No amendment or alteration shall be made in the purpose of the association unless it is voted by 2/3 of Its members present at a special meeting conveyed for the purpose and confirmed by 2/3 of the members present at a second special meeting.

10.WINDING UP :- in case the society has to be wound up the property and funds of the society that remain after discharging the liabilities, if any, shall be transferred or paid to some other institutions with similar aims and objects.

**President**